

MEMORANDUM OF UNDERSTANDING

School Technology Contacts

This memorandum of understanding, dated June 13th, 2018 is intended to memorialize the agreement between the School Board of Duval County, Florida (DCPS) and Duval Teachers United (DTU) with regard to the selection and compensation of teachers serving as Technology Innovation Support members (formerly School Technology Contacts).

Whereas, the parties mutually agree that the requirements for the Technology Innovation Support member has changed based on the level of district hardware and support provided to each school; and

Whereas, the parties have agreed to outline the revised responsibilities of the school Technology Innovation Support members in this MOU; and

Now, therefore, the parties agree as follows:

Eligibility

Instructional personnel assigned to a school shall be eligible to serve as the Technology Innovation Support member upon request by the principal and mutual agreement by the employee.

Performance Requirements

Technology Innovation Support members shall be required to perform the following tasks annually or as needed:

Planning

- Conduct a needs assessment survey to determine the current status of technology use by administrators, teachers, and students.
- Work with the school leadership team to create a Professional Learning Plan for your school using the Florida and International Society for Technology in Education (ISTE) Standards as the guiding principles.

Technology Communication

- Share resource materials and information from TIS meetings, newsletters, SharePoint sites, and e-mails with the faculty and principal.

Digital Resources

- Assist teachers and school-based staff with the implementation of OneView/Office 365 and LasSchool.
- Support the district blended learning platforms, digital resources and other software and technology initiatives/programs that are applicable to the assigned school.

Technology Integration

- Work with the school leadership team to support the school's progress in implementing the Florida and ISTE Standards and integrating technology into instruction.
- Develop an Innovation Team that includes teachers who have completed the DCPS Innovative Educator Program to support and assist teachers with the integration and use of the technology hardware, software, and digital tools available.

Professional Development

- Complete the DCPS Innovative Educator professional development program.
- Attend training on applicable software, hardware, and digital tools.
- Facilitate school-site technology professional development to build the capacity of teachers as directed by the school principal.

Asset Management

- Facilitate the completion of the school Florida Innovates Technology Resource Inventory.
- Encourage accountability for the utilization of equipment.

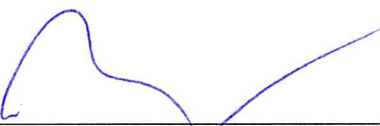
Compensation


As fair and just compensation, Facilitators shall be paid as follows. Schools with multiple Technology Innovation Support members, up to a maximum of two, will receive a pro rata share of the annual supplement.

- FTE > 1100 \$2,100/annually
- FTE >800<1100 \$1,575/annually
- FTE <800 \$1,050/annually

Term of MOU

This Memorandum of Understanding constitutes the full agreement of the parties and shall expire on June 30, 2020.



For DCPS

For DTU